



J O B D E S C R I P T I O N

The appointment is subject to the current conditions of employment for teachers contained in the Academy Teacher's Pay and Conditions Document, the 1998 Academy Standards and Framework Act, the required standards for Qualified Teacher Status and other current legislation. The post holder will report to Subject Leader of Science in the first instance.

Job Title: Teacher of Science

Remuneration: Main Pay Scale

Reporting to: Subject Leader, Faculty Head, Assistant Headteacher
Learner Entitlement, Headteacher

Core Role/Activity

1. To be a teacher at St Peter and St Paul Academy
2. To work to the best of ability at all times
3. To work towards the Academy vision
4. To be employed as a teacher as stated in the teachers pay and conditions document.

Core Responsibilities

5. To strive to raise achievement for every individual
6. To provide the best possible teaching and learning experience for the individual needs and abilities of the target audience within the limits of the resources available
7. To be punctual for lessons
8. To implement all Academy policies
9. To be responsible to the Subject Leader and Faculty Head
10. To maintain a lively and pleasant learning environment
11. To mark students' work regularly in line with the Academy marking policy
12. To assess the individual students' level of achievement regularly
13. To ensure that the needs of students' on the Academy SEN register are known and that appropriate strategies are planned to ensure that these needs are met
14. To set meaningful homework according to the homework timetable that develop or enhance learning
15. To manage the pace of students' learning to enable students' to complete the requirements of the course, syllabus and national curriculum within the time allowed
16. To manage the behaviour of students' in the classroom in accordance with the Academy behaviour management policy
17. To set high expectations for appearance, manners, behaviour and achievement in all lessons
18. To implement the Academy's' rewards and sanction policy fairly and consistently
19. To be responsible for the resources used in the classroom and to ensure those resources are well looked after

Accountabilities: For

20. Student achievement in each class taught
21. Implementation of Academy policies
22. Implementation of agreed developments

Accountabilities: To

Subject Leader and Faculty Head

Accountabilities: Actions

23. To keep an attendance register for every lesson
24. To plan lessons in order to achieve the learning objectives for the target audience as detailed in the National Curriculum, Examination Syllabus and the Scheme of Work
25. Write reports on students' progress according to the timetable and deadlines published in the planner
26. To keep records of attendance, marking, assessments and targets for all pupils
27. To report good work, good behaviour and rewards to the Subject Leader and Faculty Head
28. To report unsatisfactory work and behaviour to the Subject Leader and Faculty Head To complete any appropriate round robin, interim assessment, SEN assessment or report as required
29. To set students' targets for achievement that are stretching but achievable

Management Responsibilities (General)

30. To work as a team member in all aspects of the work
31. To develop self-esteem in the team members of all ages
32. To enable effective learning
33. To empower members of the working teams to take ownership of their learning
34. To lead the development of independent learning in the classroom
35. To communicate effectively

Development

36. To work as part of the department/ subject team to develop the schemes of work
37. To work as part of the department/ subject team to develop appropriate and effective assessments
38. To identify INSET and developmental needs as part of the performance management process

Quality Assurance

39. To ensure that the work produced by students is of the highest possible quality for them as individuals.
40. To supply the Head of Subject/Department with copies of lesson plans, registers, records and examples of students' work as required
41. To keep a portfolio of evidence of students' work as required by the National Curriculum or Examination syllabus

Meeting Attendance

42. Faculty/ Subject meetings
43. Full staff meetings